



2444 County Road 103 West Point, IA
(319) 837-6725

EMPLOYMENT APPLICATION

AN INCOMPLETE APPLICATION MAY NOT BE CONSIDERED FOR EMPLOYMENT

PERSONAL INFO	Last Name:		First Name:		Middle Initial:	Date Applying:
	Street Address:		City:		State:	Zip Code:
	Social Security Number:		Home Phone:		Other Phone:	
	Position desired: _____ Wage/Salary Desired: _____ Date Available: _____ Type of Employment you are seeking? <input type="checkbox"/> Full-Time <input type="checkbox"/> Summer Any special training or skills (machine operation, etc.)? _____					

**GIVE a COMPLETE record of all employment and military service.
START with present or most recent employer.**

May we contact your present employer for references? Yes No Not at this time; When? _____
 If no, please explain: _____

EMPLOYMENT HISTORY	Name of Employer:		From <u>Mo./Yr.</u>	To <u>Mo./Yr.</u>	Name of Immediate Supervisor/Title:
	Address:				
	City:	State:	Zip:		Phone Number of Employer: ()
	Position Held:	Approx # of hours per week:	Hourly Pay / Salary \$	Reason for Leaving:	
Name of Employer:		From <u>Mo./Yr.</u>	To <u>Mo./Yr.</u>	Name of Immediate Supervisor/Title:	
Address:					
City:	State:	Zip:		Phone Number of Employer: ()	
Position Held:	Approx # of hours per week:	Last Yearly Salary \$	Reason for Leaving:		

Employment history continued on next page

Employment history cont'd

Name of Employer:		From <i>Mo./Yr.</i>	To <i>Mo./Yr.</i>	Name of Immediate Supervisor/Title:
Address:				
City:	State:	Zip:		Phone Number of Employer: ()
Position Held:	Approx # of hours per week:	Last Yearly Salary \$	Reason for Leaving:	

Have you ever been discharged from a job? Yes No If yes, list employer, dates, reason and explanation:

Explain any gaps in employment: _____

If yes, please give dates and explain: _____

Have you ever been convicted of a felony in this state or any other state? Yes No

If yes, please give dates and explain: _____

How did you learn of our organization and who referred you? _____

E D U C A T I O N	Name & Address of School		Dates Attended From To		Did you Graduate?	Degree & Major	G.P.A.
	High School		<i>LEAVE THIS SPACE BLANK</i>		<input type="checkbox"/> Yes <input type="checkbox"/> No		<i>LEAVE BLANK</i>
	Other				<input type="checkbox"/> Yes <input type="checkbox"/> No		

****Reference Authorization and Applicant Signature****

Having made an application for employment with Gary Sanders Masonry and desiring them to be informed as to my previous record and character, by signing below, I hereby authorize them to investigate my past and to ascertain any and all information which may concern my work record, educational history and character, whether same is on record or not, and release my present and past employers, references and all persons, companies, or corporations from any damage because of furnishing such said information. Any and all information obtained is kept strictly confidential.

I certify that the answers and information set out above are true, accurate, and complete to the best of my knowledge. I acknowledge that if any answer or information is not true, accurate, or complete, I may not be hired; or if hired, I may be discharged. I understand that misrepresentation or omission of facts called for is cause for dismissal at any time without any previous notice. I release the employer from all liability for acts performed in good faith and without malice in connection with the evaluation of my application.

If employed, I understand that Gary Sanders Masonry respects the State of Iowa's employment-at-will relationship between it and the undersigned, and that both the undersigned and Gary Sanders Masonry may end the employment relationship at any time, without specified notice or reason.

It is the policy of Gary Sanders Masonry to provide equal opportunity in employment and advancement to qualified individuals without regard to race, color, religion, age, sex, national origin, ancestry, disability, medical condition, veteran status, marital status, sexual orientation, or any other non-job-related factor.

Applicant's Signature _____ Date _____